

# WELCOME

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Edgemont Community Association

AGM 2023

Tuesday, May 16<sup>th</sup> 2023

## Host: Edgemont Community Association Board

- Guests:
  - Eric Mackenzie (NPC, City of Calgary)

# Agenda



1. **Call to order**
2. Approve agenda
3. Approve minutes of May 18, 2022 AGM
4. Appoint scrutineer
5. Reports
  - a. President's Report, discussion, and acceptance
  - b. Director reports of work of ECA for this past year, discussion, and acceptance
  - c. Audited Financial Statements, discussion, and acceptance
    - i) appoint the auditor for 2023 financials
6. Election of board
  - a. Introduce nominations made in advance of meeting
  - b. Call for nominations from "floor"
  - c. Two-minute candidate speeches
  - d. Election
  - e. MOTION to accept results of election
7. Adjournment

# Call to Order



Chair: Pam Wilson(President)

Recording Secretary: Scott Thompson(Secretary)

Confirm Quorum (any voting members)

# Agenda



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# Agenda Approval



Motion to approve Agenda and discussion

I move that the agenda be approved as presented /  
amended

Moved by

Seconded by

# Agenda



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**Annual General Meeting Minutes**  
**Edgemont Community Centre – Panorama Room**  
**May 18, 2022**

**1. Call to Order**

Bill Kirk called the meeting to order at 7:30 pm. In accordance with the bylaws, the quorum for this meeting is the number of ECA members personally present and eligible to vote. Initially, the AGM was called for May 11, 2022 but no quorum was achieved so it was rescheduled. An attendance list is attached.

**2. Approve the Agenda**

Moved by Elspeth Kirk that the agenda be approved as circulated. Seconded by Rick Wierzbicki. Carried.

**3. Minutes of May 12, 2021 AGM**

Moved by Elspeth Kirk that the minutes of the May 12, 2021 AGM be approved. Seconded by Terry Meiyeppen. Carried.

**4. Appoint Scrutineers**

Bill advised the assembly that should a vote be required we need to appoint scrutineers. Heather Gibbons and Deirdre Harris have agreed to serve in that role. Both are at arms-length from the Board.



## 5. Reports

All reports were posted to the ECA website prior to the meeting.

### a. **President's Report, Discussion and Acceptance**

Bill thanked the directors for their work over this past year. He noted that the past year's activities will be covered in the committee reports.

### b. **Director Reports of Work of ECA for this Past Year, Discussion and Acceptance**

A motion to accept all reports will be presented as the end of this agenda item.

In turn each committee chairperson acknowledge their committees' membership.

#### - **Building Administration Committee – Elaine Scobie**

Highlights:

- ✓ COVID prompted changes to the ECC staffing model as well as enhanced cleaning protocols.
- ✓ Rental revenues are down which necessitated careful cost control measures.
- ✓ The community centre has encounter severe damage to the structure. The committee has a rebuilding plan. To activate the plan, the committee has secured funding, design elements, and necessary permits. The plan is staged

over three years to maximize access to grant funding. Urgent matters will be considered in year one with onsite work scheduled to begin mid-June to early July.

- ✓ On another matter related to the building, Elaine reported that the light fixtures are obsolete and new tubes are no longer being manufactured. The strategy is to replace the fixtures in the Mountain View Room and Northrock Room immediately and use the tubes salvaged from that effort to supplement tubes in the Panorama Room and hallways as they burn out. Eventually, all fixtures will be replacing.
- ✓ Elaine introduced the community hub project and indicated that the committee is looking for volunteer help to put the outdoor furniture together.

- **Human Resources Committee – Elaine Scobie**

Elaine advised that the HR Committee has been active this past year in both managing staff resources and recruiting staff members to support the work of the Board and volunteers.

- **ELM** – Rick Wierzbicki  
Rick provided an overview of ELM's activities over the past year and plans for the coming year. He warned that there is likely to be an increase in the ELM levy in the fall. A 3% increase is allowed by the City and Edgemont has never implemented an increase. The rising costs are likely to prompt such an increase. In addition, some tasks which would normally take place on an annual basis such as fertilizing will be deferred until next year.
- **Volunteer Report** – Rick reported on behalf of Jeff Edwards  
Rick reviewed the ECA activities for which Jeff and others have recruited volunteers. Jeff would like to share the Volunteer Coordinator's job as it has become too large for one person to handle.
- **Programs** – Rick reported for Barb Elms  
One of the major challenges to the program schedule has been the COVID restrictions on the use of the gym. ECA is confident we will be able to use the gym over the summer and going forward. A new activity in the coming months will be the Farmers' Market. The first market will be held on June 19.
- **Disc Golf** – Rick  
Rick reviewed the disc golf project and its current status. The course is being well used.

Moved by Elspeth Kirk that the President's and Directors' Reports be accepted.  
Seconded by Terry Meiyeppen. Carried.

**c. Audited Statements, Discussion and Acceptance**

Terry presented the audit. ECA has received a clean, unqualified audit report. He reviewed the balance sheet and the profit/loss statement. In addition, he noted that ECA has moved its banking to the National Bank and outsourced its payroll processing.

The ELM financial statements have been included as an addendum to the audit statements. Terry explained why the ELM financial were not included in the formal audit.

Terry thanked the Board, his committee members, and the ECA staff including Brenda Gonzalez, bookkeeper, for their support.

Moved by Rick Wierzbicki that the 2021 audit financial statements including the ELM addendum be approved. Seconded by Elaine Scobie. Carried.

**- Appointment of the Auditor for 2022 Financials**

Moved by Terry Meiyeppen that ECA engage an auditor for 2022 through the Federation of Calgary Communities. Seconded by Shaffic Fazal. Carried.

## **6. Election of the Board**

Rick chaired the Nomination Committee. He reported that the four Directors whose terms expire at the adjournment of this meeting have all expressed interest in serving another two-year term. There are five positions to be filled.

Bill made three calls for nominations from the floor. Receiving none, he closed nominations and announced the following would be elected by acclamation:

- Scott Thompson
- Pamela Wilson
- Vishal Dalal
- Anil Garg.

Moved by Kathleen Stewart to accept the election results of the 2022 AGM. Seconded by Rick Wierzbicki. Carried.

## **7. Adjournment**

Having completed all the business on the approved agenda, Bill asked for a motion to adjourn.

Moved by Elspeth Kirk that the meeting be adjourned. Seconded by Rick Wierzbicki. Carried.

Time: 8:15 pm.

# Approval of AGM Minutes



Motion to Approve Minutes

I move that the minutes of the May 18, 2022 meeting be approved as presented/ amended

Moved by

Seconded by

# Agenda



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# Appoint Scrutineer



Eric Mackenzie, our NPC from the city, has volunteered to be the scrutineer for the election, votes will be counted by himself and Deirdre Harris.



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## President's Report

Pam Wilson

# President's Report

AGMs have specific requirements. Please read the reports on [www.edgemont.ab.ca](http://www.edgemont.ab.ca)

# President's Report

- The year since the May 2022 AGM has been challenging and I'd like to acknowledge all the volunteers and staff who have stepped up to those challenges. Getting back into a rhythm takes time. I'd also like to thank Heather Gibbons and now Eric MacKenzie, our Neighbourhood Partnership Coordinators from the City, who provide advice and support when needed.
- As many of you are aware, it's been a major undertaking to do the repairs to the building. We have completed Phase 1 and are into Phase 2. Although necessary, we recognize the disruption to some of the programs and we have done our utmost to ensure that any concerns from our long term renters, in particular, have been addressed.
- One concern that I want to raise is that over the summer, a number of small fires were set behind the building. Fortunately, no serious damage occurred but if you see anything unusual happening at our centre, call the police.





- ECA Board undertook a complete review of the association's bylaws. Our mission was to simplify them and make sure they accurately reflected the way we do business now. Mission accomplished. We have confirmation from Corporate Registry that our bylaws are acceptable and have been filed. The next step is to update our policies and committee terms of reference. That work has started.
- In reviewing how we do business we have made a conscious effort to utilize technology to our advantage. We have migrated our online membership renewals and program registrations to Communal, a service developed specifically for associations like ours. So far, so good.
- We have energized our online presence to advertise our programs. If you have an email registered with ECA, you will receive messages. You'll also find us on Facebook, Twitter, and Instagram.
- Funding comes in the form of grants, membership dues and casinos. We have a "specialist" in Barb Elm who seems to be able to find dollars in the unlikeliest places and Elaine Scobie who rounded up the 40 volunteers to work a casino. What we are able to do with those dollars, is simply amazing.

- Some of the activities we've done:
  - Built a community hub and created a mural to recognize volunteers who were community builders throughout their time in Edgemont.
  - Offered programs for children and adults. A complete list is in every Edgemont newsletter.
  - Published 12 issues of *Inside Edgemont* delivered to every civic address in our community
  - Served the community through the Edgemont Networking Group (a board committee) with the Christmas Hamper Program, Good Food Box, Breakfast Club, Basically Babies, etc. with recent effort focussed on helping families through catastrophic events.
  - Disc golf has been a popular addition with the course used throughout the year as was the outdoor rink, the City added pickle ball courts to the tennis courts at the Reservoir Park.
  - Applications to the City of Calgary that touch on area planning are reviewed by ECA with any comments and concerns forwarded to the City.
  - Beautified the neighbourhood through the ELM program.





# Let's make a great year happen.

## Building Admin Report

**Elaine Scobie**

Committee Members: Anil Garg, Bruce James,  
Scott Thompson, Rick Wierzbicki, Shaffic Fazel



# BAC Report



Purpose: To oversee and ensure the efficient functioning of the community facilities in compliance with our board directives, License of Occupation agreement with the City of Calgary, the Joint Use Agreement with Calgary Board of Education and other relevant authorities.

# BAC Report 2022 Activities



- During 2022 the building envelope repairs dominated our agenda
  - Scope of work for Phase 1
  - Design of project
  - Development Permit
  - Funding
  - Tender
  - Oversight of progress and completion of Phase 1

Partners: City of Calgary (owner and primary funder), Stantec Engineering (Design), Province of Alberta CFEP (funder), Three Peaks Group (project manager), AGLC (funder), and Longboard Construction (General Contractor).

# BAC Report 2022 Activities



- Coming out of COVID – updating of procedures as COVID restrictions were lifted
- Overseeing development of a new Life Cycle Report, in coordination with our office staff
- Lighting – started a phased replacement of all Fluorescent fixtures with LED lights. This was necessary because we can no longer source the tubes for the old lighting. This project will continue this year

## Partnerships of Interest

Once again Calgary Amateur Radio Association set up on our site the last weekend of January as part of a wide scale test of the Emergency System.

# ECC HUB Project

- During the various stages of pandemic restrictions, **outdoor activities** became very popular and we found that many people chose to come to the community centre to meet up for visits, exercise and play dates for the kids, as well as enjoying the Food Trucks.
- Further emphasising this, last year Edgemont lost two people who had been great advocates for the value of community, Lois Uptigrove and Linda Connolly. Friends of Linda started plans for a memorial that would be useful to our community.
- This all came together in a plan to create a hub at the community centre, with picnic tables, benches and a notice board.
- ECA applied for funding from a Government of Canada initiative to support projects such as ours and our application was successful.
- Matching funds were provided by Friends of Linda, Northwest Community Church and the ECA.
- Installation done August 2022

## ELM Committee Report

**Kathleen Stewart**

Committee Members: Rick Wierzbicki,  
Susan Roelofs, Vishal Dalal, Theresa Trotter,  
Kathleen Stewart, Shari Pitka

# ELM Report



- We continue to look at creative ways (e.g., by using donated perennials) to stay within our budget given the cost increases that our service providers are encountering.



- We wish to thank Able Landscaping for services provided over the past years. For 2023, however, we are looking forward to working with **Foothills Landscaping** for our ELM program.



# ELM Report



- Very successful year for all aspects of the ELM Program with flowers looking wonderful well into September. Flowers will remain in place as long as possible in 2023.
- Started to incorporate perennials *donated* by residents into flower beds.
- Currently investigating naturalization possibility with city experts. May commence pilot in 2024 on steep slope by Fire Hall



# ELM Report



- Shari Pitka, our ELM Program Coordinator, again provided excellent services this year, including communication and interaction with residents while proposing great, creative ideas on how to continue to develop and deliver the ELM program.
- In March, Shari put on a very successful and well received presentation for Edgemont residents, Landscaping 101.

# ELM Report

- The entrance sign garden bed at John Laurie Blvd now features some Karl Foerster grasses and perennials donated by Edgemont residents. This garden bed will continue to be enhanced.
- A group of volunteers cleaned up Park EDG119 off Edgebrook Boulevard near Hamptons CO-OP. The weeding party consisted of residents and students who spent two days cleaning out the area close to the steps at the parking lot. The city supported the party by lending equipment!



# ELM Budget 2023

- Not all scheduled tasks could be carried out in 2022 due to labour shortages; therefore, monies set aside for specific jobs will be used early 2023 to catch up on outstanding maintenance.
- Mowing costs have increased significantly due to sharp increases in diesel fuel prices over the last year.
- Cost permitting, we plan to aerate and fertilize this year.
- The special Tax Levy was increased by the maximum 3% (\$2.54 per annum) for 2023 to offset rising costs due to inflation. Towards the end of the summer, the amount of the current Tax Levy will be reviewed.
- As in 2022, the City will be picking up a greater share of the irrigation costs this season saving ELM about \$10,000.00

## Volunteer Coordinator's Report

Jeff Edwards

Note: Volunteer(s) needed to share the load with Jeff!



# Volunteers Report

*2022-23 has been another  
great year for volunteerism  
in our neighbourhood!*

Volunteer Recognition Mural Unveiling  
Volunteer Recognition Supper  
Community Hub picnic tables and benches  
Nordic Rodeo  
Lego Mania Competition  
Casino Volunteers  
Good Food Boxes  
Breakfast/Lunch Club  
Christmas hampers  
Snow Angels



# Volunteers Report

*2022-23 has been another great year for volunteerism in our neighbourhood!*



Ice Rink  
Winter Olympics  
Spring Market  
Thursday Food Trucks  
Mother's Day Tea  
Clean-up and games  
Youth Press  
ELM & beautification team  
Sports, arts, clubs, cultural activities  
Edgemont Networking Group  
ECA Board of Directors

**Thanks everyone!**

Jeff Edwards, Volunteer Coordinator, [volunteers@edgemont.ab.ca](mailto:volunteers@edgemont.ab.ca)

## Programs Committee Report

**Barb Elms**

Committee Members: Shaffic Fazal,  
Scott Thompson, Rachel Wierzbicki

# Programs & Classes at the ECA

Our Community Center hosts on-going programs:

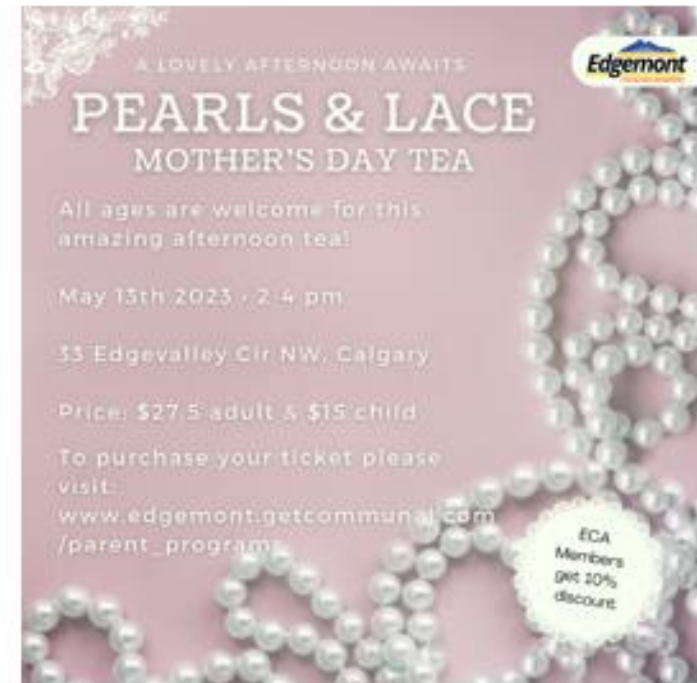
- One Step Ahead dance programs
- Kaleidoscope kids pre-school
- Edusarc before/after school
- Gentle Yoga
- West Valley Softball
- Disc Golf
- Northwest Community Church
- 193 Scout Group
- Junior Philatelist Club
- Mavericks football club
- STC Art classes
- Koala-Tea
- Let's Code
- Sportball
- Taskai Kai Karate





# 2022-2023 Special Events

- Food trucks
- Farm stand
- Winter and Spring Handmake Market & Craft Sale
- Breakfast club
- Good Food Box
- Frost Fest
- Volunteer Supper
- The Hub
- Commemorative Mural
- Basically Babies donation drive
- Hampers
- Lego Mania Competition
- Mother's Day Tea (May 13)
- Community Clean-up & Celebration (May 16)



Please **donate** your new or gently-used  
**Baby Items**  
SIZE 0 - 24 MONTHS

Basically Babies is a registered charity that provides the gift of a beautiful, color coordinated outfit, which includes a complete first year wardrobe & other baby essentials, to infants born to families living in situations of economic need in the local community.



# Frost Fest





# Lego Mania Competition



# Special Events Planned for in 2023-2024

We have a busy year ahead!

- Youth Disk Golf Tournament May 27
- Positivity Mural May 27
  - Collaboration between Westminster Presbyterian, Tom Baines School and the ECA
- Food trucks from May to September
  - Last Thursday of Month – 4-7pm May, 5-8pm June-Sept
- Farm Stand starting in June (weekly)
- Nordic Rodeo June 24
- Garage sale – September
- Lego Mania Competition 2024





# Nordic Rodeo & Stampede Breakfast

- June 24
- The chance to try Ski Jumping and Biathlon in the summer
- This year starts with a Stampede Breakfast!
- Residents need to register



## Edgemont Networking Group, (ENG) Report

**Lead: Deirdre Harris**

Committee Members: Board Members, School Principals, Church leaders, Business Leaders, Various City and Private Support Groups

# ENG

- The Edgemont Networking Group (ENG) is a collaboration of representatives from the schools, agencies, churches, and businesses operating in Edgemont. The group consists of over 40 individuals representing approximately 20 organizations and agencies.
- The goal of ENG is to promote and support the work of community organizations and agencies by providing an opportunity for residents, organizations and agencies to connect, share information, and work together on identified community needs.

# Who Is ENG

- Rise Calgary
- Calgary Public Library
- Edgemont School (CBE)
- Tom Baines School (CBE)
- Mother Mary Greene School (CSSD)
- Calgary Chinese Elderly Citizen's Association
- Calgary Immigrant Women's Association (CIWA)
- Calgary Police Service (CPS)
- ECSSEN Career School
- Prospect Human Services
- YMCA
- Calgary Seniors' Resource Society
- Canadian Mental Health Association - Calgary Region
- Calgary Housing Company (City of Calgary)
- Umoja Community Mosaic
- Closer to Home
- Community Kitchen Program of Calgary
- Foothills Alliance Church
- Northwest Community Church
- Revera Retirement Living
- Westminster Presbyterian Church
- Edgemont Community Association



# ENG Projects

- 2022/2023
  - Breakfast Club
  - Lunch Club
  - Christmas Hampers
  - Good Food Box
  - Basically Babies Donation Drive
  - Food Security - Weekly bread & food hamper delivery
  - Community Connection (e.g. Tea for International Women's Day and Mother's Day).
- Upcoming Projects
  - Computer Resource Room
  - Satellite Location - Calgary Food Bank
  - Indigenous Blanket Exercise - September 30, 2023
  - 1 World Festival - Spring 2024

# Good Food Box (Jan Brigden)

- This program works so well due to the 20 volunteers who organize, distribute and deliver the boxes. They collectively contribute about 27 hours of their time each month to keep things running smoothly and efficiently.
- Our mailing list has grown to 140 people who live in Edgemont and surrounding areas, such as Hawkwood, Citadel, Dalhousie, Beddington and Hamptons. There is no obligation to order but we regularly receive orders for between 70 and 90 boxes each month.
- The feedback from customers is overwhelmingly positive!

## Communications Report

**Elspeth Kirk**

Committee Members: Anil Garg, Vishal Dalal,  
Changling Luo, Elaine Scobie, MacKenna Posey

# Communications Report

- With Board approval, Communications hired a dedicated communications coordinator, MacKenna Posey. MacKenna has increased our presence on Facebook and Instagram by producing professional, consistent content that is uploaded daily. In the last 3 months, post reach on Facebook increased 154% over the previous 3 months and engagement increased 164% over the same time.



# Communications Report

- Our website, edgemont.ab.ca, was upgraded by adding 2 new plug-ins from Communal, one for Programs and one for Membership. Thanks to Changling Luo and Rachel Wierzbicki for facilitating these changes that enhance the ability for people to register for a program and to become a member of ECA

The screenshot displays the Edgemont Community Association website. At the top, the logo for Edgemont Community Association is visible, along with navigation links for Memberships, Programs & Classes, and Facilities. A shopping cart icon and a login link are also present in the top right corner.

The main heading is "Programs". Below this, there is a search bar with the placeholder text "Type the program name". To the right of the search bar are filters for "DATES" (No dates selected), "STATUS" (Open), and "TYPE" (All Types). A "Sort By: Closest Starting Date" dropdown is located on the right side of the program list.

The program list features three items:

- amazing afternoon tea**: May 13th 2023 - 2-4 pm, 33 Edgevalley Cir NW, Calgary. Price: \$27.5 adult & \$15 child. To purchase your ticket please. **Mother's Day Tea**. Active members save \$1.50. [Login or purchase a membership.](#) Join us at the Edgemont Community Centre for the Mother's Day Tea! Enjoy aft... **Sat, May 13, 2023 2:00 PM - Sat, May 13, 2023 4:00 PM**
- Nordic Rodeo + Stampede Breakfast**: Celebrate Stampede season with the Edgemont Community Association! Bring the... **Sat, Jun 24, 2023 8:00 AM - Sat, Jun 24, 2023 5:00 PM**
- Mr D's Summer Camps**: Registration begins May 1st! There are many different summer camps to consider: **Mon, Jul 3, 2023 9:00 AM - Fri, Jul 7, 2023 3:00 PM**

# Communications Report

- *Inside Edgemont* continues to inform all residents of upcoming events and past successes. Thanks to our contributors of photos and stories, the magazine recently doubled in size, giving us more room for local content.



# Communications Report

- In cooperation with the Programs Committee, Communications helps advertise and promote many activities taking place at the ECA such as Frost Fest and Lego Mania, increasing participation and excitement!



## Disc Golf Report

**Rick Wierzbicki**

Committee Members: Bruce James,  
Stephanie Luk, Matt Sticksl, James Kashogi,  
Brett Plaizer



# Disc Golf Report



## What's New?

The Edgemont Disc Golf Committee opened the course to general use and the course should be transferred to the city in 2023

In 2022 some throwing pads were planned and will be installed in the summer of 2023

# Reports: Questions



Questions are answered by appropriate chairs

Motion: The membership approves the business activities of the Edgemont Community Association as presented in these reports.

Moved By

Seconded By

# Audited Financial Statements



Chair of Finance Committee  
Terry Meiyeppen

Committee Members:

Bruce James, Elaine Scobie, Pam  
Wilson

**EDGEMONT COMMUNITY ASSOCIATION****STATEMENT OF FINANCIAL POSITION**

(Audited)

As at DECEMBER 31, 2022

**ASSETS**

	2022			2021
	Unrestricted	Restricted	Totals	Totals
<b>CURRENT ASSETS</b>				
Cash and cash equivalents (Notes 3 & 4) \$	60,747	90,647	151,394	\$ 209,497
Short term investments (Note 5)	208,704	50,055	258,759	477,033
Accounts receivable	211,970	-	211,970	9,764
GST receivable	24,373	-	24,373	1,978
Prepaid expenses (Note 12)	11,560	-	11,560	681
	<u>517,354</u>	<u>140,702</u>	<u>658,056</u>	<u>698,953</u>
<b>PROPERTY AND EQUIPMENT</b> (Note 6)	988,124	-	988,124	612,725
	<u>\$ 1,505,478</u>	<u>140,702</u>	<u>1,646,180</u>	<u>\$1,311,678</u>

**LIABILITIES AND FUND BALANCES****CURRENT LIABILITIES**

Accounts Payable and Accrued Liabilities \$	32,950	-	32,950	\$ 21,899
Payroll taxes payable	-	-	-	685
Deferred Revenue	13,443	-	13,443	9,609
Deferred Cash Contributions (Note 4)	-	140,702	140,702	167,775
	<u>46,393</u>	<u>140,702</u>	<u>187,095</u>	<u>199,968</u>

**DEFERRED CAPITAL CONTRIBUTIONS**

(Note 7)

	<u>937,009</u>	<u>-</u>	<u>937,009</u>	<u>526,674</u>
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**NET ASSETS**

	<u>522,076</u>	<u>-</u>	<u>522,076</u>	<u>585,036</u>
	<u>\$ 1,505,478</u>	<u>140,702</u>	<u>1,646,180</u>	<u>\$ 1,311,678</u>

**EDGEMONT COMMUNITY ASSOCIATION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
(Audited)

**For the Year Ended DECEMBER 31, 2022**

	<b>2022 Totals</b>	<b>2021 Totals</b>
Balances, per 2021 audit	585,036	644,161
Decreases	(62,960)	(59,125)
Balances, end of the year	522,076	585,036

**EDGEMONT COMMUNITY ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
(Audited)

For the Year Ended DECEMBER 31, 2022



	<u>2022</u>	<u>2021</u>
<b>REVENUE</b>		
General rentals	\$ 179,700	\$ 156,617
General programs (Note 8)	22,495	17,804
Interest earned	6,670	1,803
Memberships	3,508	2,442
Fundraising	3,262	3,100
Grants (Note 13)	1,574	21,417
Miscellaneous	947	-
Casino contributions (Note 9)	-	1,708
	<u>\$ 218,156</u>	<u>\$ 204,891</u>
<b>EXPENSES</b>		
Salaries, benefits and contract labor	106,200	90,690
Repairs and maintenance (Note 10)	44,406	38,679
Utilities	20,965	15,357
Insurance	13,193	12,808
Cleaning	13,091	9,176
Office and administration	12,172	13,690
General programs (Note 8)	8,392	2,544
Audit, legal and other professional fees (Note 14)	6,606	10,312
Advertising and community relations	3,508	2,515
Bank and credit card charges	2,533	3,068
Write-off of bad debt	1,275	2,375
Disc Golf Contribution	-	7,500
	<u>232,341</u>	<u>208,714</u>
<b>Deficiency of revenue over expenses before amortization</b>	<b>(14,185)</b>	<b>(3,823)</b>
Plus: Amortization of deferred capital contributions (Note 7)	51,370	49,141
Less: Amortization expense	<u>(100,145)</u>	<u>(104,443)</u>
<b>Deficiency of revenue over expenses</b>	<b><u>\$ (62,960)</u></b>	<b><u>(59,125)</u></b>

**EDGEMONT COMMUNITY ASSOCIATION****STATEMENT OF CASH FLOWS**

(Audited)

For the Year Ended DECEMBER 31, 2022



	<u>2022</u>	<u>2021</u>
<b>Cash generated by (used in):</b>		
<b>OPERATING ACTIVITIES</b>		
Deficiency of revenue over expenses	\$ (62,960)	\$ (59,125)
Charges not affecting cash outlay:		
Amortization	100,145	104,443
Amortization of deferred capital contributions (Note 7)	(51,370)	(49,141)
Changes in non-cash operating working capital:		
Accounts receivable	(202,207)	14,067
GST receivable	(22,394)	1,889
Prepaid expenses	(10,879)	10,759
Accounts payable	10,366	(411)
Damage deposits	-	(750)
Deferred revenue	3,834	(14,466)
	<u>(235,465)</u>	<u>7,265</u>
<b>INVESTING ACTIVITIES</b>		
Building	(453,860)	-
Website	-	(8,124)
Ice Rink	(1,084)	-
Equipment	(20,601)	(2,144)
Investments	218,275	23,197
	<u>(257,270)</u>	<u>12,929</u>
<b>FINANCING ACTIVITIES</b>		
Deferred capital contributions (Note 7)	461,705	8,124
Deferred cash contributions	(27,073)	61,106
	<u>434,632</u>	<u>69,230</u>
<b>Increase (decrease) in cash and cash equivalents</b>	<b>(58,103)</b>	<b>89,424</b>
Cash and cash equivalents, beginning of the year	<u>209,497</u>	<u>120,073</u>
<b>Cash and cash equivalents, end of the year</b>	<b>\$ 151,394</b>	<b>\$ 209,497</b>
<b>Consisting of:</b>		
Cash and cash equivalents, unrestricted (Note 3)	\$ 60,747	\$ 41,722
Externally restricted cash and cash equivalents (Note 4)	<u>90,647</u>	<u>167,775</u>
	<u>\$ 151,394</u>	<u>\$ 209,497</u>

## **ELM Program Financial Review 2022**

The ELM program is supervised by the City of Calgary and operates in a payout method when expenses are incurred. To a large degree the City acts as our fiscal agent. They hold the annual grant, the tax levy, and the carry forward from the previous year and disperse the funds to the ECA when invoices are submitted.



The City advised us in 2021, that ELM does not need an annual audit because of the unnecessary expense. Instead, the ECA reviews the final numbers to ensure the city and ECA numbers match. This review is added at the end of the annual audit report as a line-item addendum.

Any money generated outside of the ELM grants and tax levy, (donations, sale of worn assets, payments for damage to ELM property, insurance settlements), is kept in an ECA operated ELM bank account and applied to ELM expenses.

The ELM program operated within budget for 2022 and the ledgers of the ECA and the City matched

Item	Credit	Debit
2022 Operating Grant	\$180,540.00	
2022 Special Tax Levy	\$446,796.00	
2021 Carry Forward	\$79,397.00	
2022 Total Expenses		\$579,191.95
2022 Carry Forward	\$127,655.05	
2022 Carry Forward Total	\$79,396.66	
ELM Bank Account Open	\$2,618.42	
ELM Bank Account Income 1	\$1,500.00	
ELM Bank Account Expense 2		\$100.17
ELM Bank Account Close	\$4,108.25	

1: Payment from ECA for planters 2: Payment for office supplies, extra soil, and plants.

**The City, the ECA book keeping, and the ELM budget tracking all matched for 2022.**

# Audited Financial Statements



## Questions

# Audited Financial Statements **Edgemont** Community Association

Motion: Move to accept the financial statements for Edgemont Community Association for fiscal year end Dec 31, 2022, as presented.

Moved by

Seconded by

# Audited Financial Statements



Motion: Move that Edgemont Community Association appoint an auditor engaged through Federation of Calgary Communities for our annual audit for fiscal year end Dec 31, 2023.

Moved by

Seconded by

# Agenda



1. Call to order
2. Approve agenda
3. Approve minutes of May 18, 2022 AGM
4. Appoint scrutineer
5. Reports
  - a. President's Report, discussion, and acceptance
  - b. Director reports of work of ECA for this past year, discussion, and acceptance
  - c. Audited Financial Statements, discussion, and acceptance
    - i) appoint the auditor for 2023 financials
6. **Election of board**
  - a. Introduce nominations made in advance of meeting
  - b. Call for nominations from "floor"
  - c. Two-minute candidate speeches
  - d. Election
  - e. MOTION to accept results of election
7. Adjournment

# Nomination Committee



## Nomination policy:

- Nominations from floor accepted
- Nominees must have 20 percent support from membership in attendance
- Directors are elected for a two year term

# Nomination Committee



Nomination process follows the new approved Bylaws



# Election of Board



Directors returning for 2<sup>nd</sup> year of 2-year term:

1. Scott Thompson
2. Pam Wilson
3. Vishal Dalal

# Election of Board



Thank you to Directors who have retired:

1. Bill Kirk
2. Elspeth Kirk
3. Changling Lou
4. Terry Meiyeppen
5. Anil Garg

# Election of Board

Members standing for 1<sup>st</sup> year of 2-year term:

1. Bruce James
2. Elaine Scobie
3. Rick Wierzbicki
4. Kathleen M Stewart
5. Shaffic M Fazal
6. Barb Elms
7. Yu-Teng Chen (Tina)
8. Shuguang Wen (Aurora)
9. Joanne Chornaboy



**Call for nominations from the floor?**

Nominees speak for two minutes each

# Election of Board

## Election Results



Motion to accept the election results and destroy the ballots

Move that the results of the 2023 board election is accepted, and the ballots will be shredded, immediately following the meeting.

**Moved by**

**Seconded by**

# Feedback?



We appreciate your time and your feedback. For comments, email [secretary@edgemont.ab.ca](mailto:secretary@edgemont.ab.ca)

Please stay after the meeting and enjoy the refreshments, thank you for your attendance

# Adjournment



Motion: Move that the meeting be adjourned.

Moved by

Seconded by