

**Annual General Meeting Minutes**  
**Edgemont Community Centre – Panorama Room**  
**May 18, 2022**

**1. Call to Order**

Bill Kirk called the meeting to order at 7:30 pm. In accordance with the bylaws, the quorum for this meeting is the number of ECA members personally present and eligible to vote. Initially, the AGM was called for May 11, 2022 but no quorum was achieved so it was rescheduled. An attendance list is attached.

**2. Approve the Agenda**

Moved by Elspeth Kirk that the agenda be approved as circulated. Seconded by Rick Wierzbicki. Carried.

**3. Minutes of May 12, 2021 AGM**

Moved by Elspeth Kirk that the minutes of the May 12, 2021 AGM be approved. Seconded by Terry Meiyeppen. Carried.

**4. Appoint Scrutineers**

Bill advised the assembly that should a vote be required we need to appoint scrutineers. Heather Gibbons and Deirdre Harris have agreed to serve in that role. Both are at arms-length from the Board.

**5. Reports**

All reports were posted to the ECA website prior to the meeting.

**a. President's Report, Discussion and Acceptance**

Bill thanked the directors for their work over this past year. He noted that the past year's activities will be covered in the committee reports.

**b. Director Reports of Work of ECA for this Past Year, Discussion and Acceptance**

A motion to accept all reports will be presented as the end of this agenda item.

In turn each committee chairperson acknowledge their committees' membership.

- **Building Administration Committee** – Elaine Scobie

Highlights:

- ✓ COVID prompted changes to the ECC staffing model as well as enhanced cleaning protocols.
- ✓ Rental revenues are down which necessitated careful cost control measures.
- ✓ The community centre has encounter severe damage to the structure. The committee has a rebuilding plan. To activate the plan, the committee has secured funding, design elements, and necessary permits. The plan is staged

over three years to maximize access to grant funding. Urgent matters will be considered in year one with onsite work scheduled to begin mid-June to early July.

- ✓ On another matter related to the building, Elaine reported that the light fixtures are obsolete and new tubes are no longer being manufactured. The strategy is to replace the fixtures in the Mountain View Room and Northrock Room immediately and use the tubes salvaged from that effort to supplement tubes in the Panorama Room and hallways as they burn out. Eventually, all fixtures will be replacing.
- ✓ Elaine introduced the community hub project and indicated that the committee is looking for volunteer help to put the outdoor furniture together.

- **Human Resources Committee** – Elaine Scobie

Elaine advised that the HR Committee has been active this past year in both managing staff resources and recruiting staff members to support the work of the Board and volunteers.

- **ELM** – Rick Wierzbicki

Rick provided an overview of ELM’s activities over the past year and plans for the coming year. He warned that there is likely to be an increase in the ELM levy in the fall. A 3% increase is allowed by the City and Edgemont has never implemented an increase. The rising costs are likely to prompt such an increase. In addition, some tasks which would normally take place on an annual basis such as fertilizing will be deferred until next year.

- **Volunteer Report** – Rick reported on behalf of Jeff Edwards

Rick reviewed the ECA activities for which Jeff and others have recruited volunteers. Jeff would like to share the Volunteer Coordinator’s job as it has become too large for one person to handle.

- **Programs** – Rick reported for Barb Elms

One of the major challenges to the program schedule has been the COVID restrictions on the use of the gym. ECA is confident we will be able to use the gym over the summer and going forward. A new activity in the coming months will be the Farmers’ Market. The first market will be held on June 19.

- **Disc Golf** – Rick

Rick reviewed the disc golf project and its current status. The course is being well used.

Moved by Elspeth Kirk that the President’s and Directors’ Reports be accepted.

Seconded by Terry Meiyeppen. Carried.

**c. Audited Statements, Discussion and Acceptance**

Terry presented the audit. ECA has received a clean, unqualified audit report. He reviewed the balance sheet and the profit/loss statement. In addition, he noted that ECA has moved its banking to the National Bank and outsourced its payroll processing.

The ELM financial statements have been included as an addendum to the audit statements. Terry explained why the ELM financial were not included in the formal audit.

Terry thanked the Board, his committee members, and the ECA staff including Brenda Gonzalez, bookkeeper, for their support.

Moved by Rick Wierzbicki that the 2021 audit financial statements including the ELM addendum be approved. Seconded by Elaine Scobie. Carried.

- Appointment of the Auditor for 2022 Financials  
Moved by Terry Meiyeppen that ECA engage an auditor for 2022 through the Federation of Calgary Communities. Seconded by Shaffic Fazal. Carried.

**6. Election of the Board**

Rick chaired the Nomination Committee. He reported that the four Directors whose terms expire at the adjournment of this meeting have all expressed interest in serving another two-year term. There are five positions to be filled.

Bill made three calls for nominations from the floor. Receiving none, he closed nominations and announced the following would be elected by acclamation:

- Scott Thompson
- Pamela Wilson
- Vishal Dalal
- Anil Garg.

Moved by Kathleen Stewart to accept the election results of the 2022 AGM. Seconded by Rick Wierzbicki. Carried.

**7. Adjournment**

Having completed all the business on the approved agenda, Bill asked for a motion to adjourn.

Moved by Elspeth Kirk that the meeting be adjourned. Seconded by Rick Wierzbicki. Carried.

Time: 8:15 pm.





MEETING SIGN IN SHEET

ECA ANNUAL GENERAL MEETING

Date:

# 1 of 11 May 2022

	NAME (Print)	Member	Non-Member	Signature
1	Pamela Wilson	✓		<i>Pamela Wilson</i>
2	Bruce Jensen	✓		<i>Bruce Jensen</i>
3	Scott Thompson	✓		<i>Scott Thompson</i>
4	Cheryl Lee	✓		<i>Cheryl Lee</i>
5	ANIL GARG	✓		<i>Anil Garg</i>
6	Vishal K Dada	✓		<i>Vishal K Dada</i>
7	Shafiq Faraz	✓		<i>Shafiq Faraz</i>
8	RICK WIERZBICKI	✓		<i>Rick Wierzbicki</i>
9	ELANIE SCOBIE	✓		<i>Elanie Scobie</i>
10	BARB ETMS	✓		<i>Barb Etms</i>
11	Elsbeth Kirk	✓		<i>Elsbeth Kirk</i>
12	Bill Kirk	✓		<i>Bill Kirk</i>
13	Terry Mayeppen	✓		<i>Terry Mayeppen</i>
14	Kathleen Stewart	✓		<i>Kathleen Stewart</i>

MEETING SIGN IN SHEET

ECA ANNUAL GENERAL MEETING

Date:

# 2 of 11 May 2022

	NAME (Print)	Member	Non-Member	Signature
15	Laura Hack		✓	Laura Hack
16	Susan Rogers	✓		Susan Rogers
17	Philip Pelletier	✓		Philip Pelletier
18	Carolyn Patterson	✓		Carolyn Patterson
19	Paul D. Clark	✓		Paul D. Clark
20	JoAnn Lister	✓		JoAnn Lister
21	Bonora Neenan	✓		Bonora Neenan
22	Jeff Edwards		✓	Jeff Edwards
23	Sean Chu	✓		Sean Chu
24	Henry Wilson	✓		L. A. Wilson
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