**MINUTES**

**Edgemont Community Association (ECA)**

**ANNUAL GENERAL MEETING**

Date: Wednesday, May 15, 2024 19:00 PM

Location: Panorama room

Chaired by Pamela Wilson

Recording Secretary: Aurora Wen

1. **Call to Order**

Pam Wilson, President and Meeting Chair, called the meeting to order at 20:00 pm. Pam advised that Aurora Wen will be acting as the recording secretary.

A quorum is 25 or more ECA members. Pam confirmed that there were 21 members present.

1. **Approve Agenda**

As required by ECA bylaws, the agenda was circulated in advance of the meeting. No special resolutions were received so the agenda remains unchanged.

**Moved by Kathleen Stewart that the agenda be approved as circulated. Seconded by Rick Wierzbicki. Carried.**

1. **Approve Minutes**

**Moved by Terry Meiyeppen that the minutes of the May 16, 2023 AGM be approved as circulated. Seconded by Barb Elms. Carried.**

1. **Appoint a Scrutineer**

**Pam called a motion to appoint Dedrie Harris, Neighborhood Partnership Coordinator for the City of Calgary, as Scrutineer, Bill Kirk seconded. Carried.**

1. **Reports**

All reports were posted to the ECA website prior to the meeting.

1. **President’s Report, Discussion and Acceptance -Pam Wilson**

Pam thanked the board, staff, and our Neighborhood Partnership Coordinators for all their hard work. We lost five directors over the summer of 2023, however, for a small group, much has been accomplished! Pam thanked Rick and his BAC committee and Jason Moroz who supported the group as a project manager. We still have one major issue to sort out and that is the ownership of the skylight. Pam thanked Genie who has done a tremendous job on behalf of Tom Baines. We also have forged a good working relationship with Julia Hayter, MLA. Pam acknowledged the funding agencies for their invest and partner with ECA.

Pam thanked volunteers and board members to keep our community an interesting place to live.

**Motioned to approve president’s report. Moved by Kathleen Stewart. Seconded by Elspeth Kirk. Carried.**

**ECA Management Report – Heather Hubert**

Heather presented that rentals have returned strong in 2023. The office continues to be steady and busy at times. Our social media presence has grown and Communal software program has made registration more efficient. Some long term employee have moved on, and some new faces joined the team.

1. **Directors Reports for This Past Year, Discussion and Acceptance**
2. **Building Administration Committee – Elaine Scobie/Rick Wierzbicki**

The largest project this year was the building envelope. A new lifecycle report indicates items needing repairs, done by city every five years, next on 2026. All fluorescent fixtures of lightings are replaced with LED lights. Phase 2 with the exception of the roof around the central tower and skylight was completed. Phase 3, once ownership of central tower resolved, repairs to be completed.

1. **ELM – Kathleen Stewart**

The ELM committee continue to look at creative ways to stay within budget to make our community look beautiful. Our first year working with Foothills Landscaping was rewarding and we are pleased to continue working with them for another 3 years. Kathleen thanked Shari Pitka, the ELM program coordinator, for all her great work. ELM is committed to keeping the plants in their planters as long as possible this coming year. ELM is working with city on a naturalization pilot project on slope by stairs near ECA building.

1. **Volunteers – Tina Chen/Jeff Edwards**

Tina thanked all the volunteers on behalf of Jeff Edwards and herself. The volunteers are owed a huge thank you for supporting all the events!

Tina also thanked community event leaders, coordinators, ELM team and ECA directors.

1. **Programs – Barb Elms**

Barb provided an overview of the successful programs that happened this past year, such as Food trucks, Farm Stand, Christmas Craft Fair, Mother’s Day Team, Spring Market, Nordic Rodeo, Breakfast Club, etc. There are lots of special events planned for 2024/2025. Nordic rodeo this year will start with a stampede breakfast. There will also be a citizenship ceremony happen alongside.

1. **Edgemont Networking Group (ENG) - Deirdre Harris/Joanne Nowak**

ENG has been involved in many projects this year as a collaboration between schools, agencies, churches and businesses in Edgemont. A few examples were the breakfast club, lunch club, Christmas hampers and guest speaker sessions.

Joanne presented that the upcoming community asset map project would help community people feel connected through physical/digital map.

Deirdre presented that the good food box program is run entirely by volunteers and provides approximately 80 food boxes per month to Edgemont residents.

1. **Communications – Pam Wilson**

Pam presented that MacKenna Posey was hired part-time this year to support ECA communications work. MacKenna has increased the ECA’s online presence and the new Communal plug-in for the ECA website has improved membership signup and programs registration process. The paper newsletter has increased in size, allowing for more articles to be added in the future.

1. **Disc Golf – Rick Wierzbicki**

Rick presented that the Edgemont disk golf committee opened the course to general use and the course was transferred to the city in 2023.

**Moved by Bill Kirk that the membership approves the business activities of the Edgemont Community Association as presented in these reports. Seconded by Kieran Fitness. Carried.**

1. **Audited Financial Statements, Discussion and Acceptance – Shaffic Fazal**

Shaffic presented the 2023 audited financial statements. Shaffic noted that we received a clean report from the auditors.

**Moved by Shaffic Fazal to accept the financial statements for the ECA for fiscal year end Dec 31, 2023, as presented. Seconded by Bill Kirk. Substantiated by Jane Brooa. Carried.**

**Moved by Shaffic Fazal that the ECA appoint an auditor engaged through the Federation of Calgary Communities (FCC) for our annual audit for fiscal year end Dec. 31, 2024. Seconded by Elspeth Kirk. Carried.**

**ELM Budget 2024- Rick Wierzbicki**

The special Tax Levy was not increased last year. Towards the end of the summer, the amount of the current Tax Levy will be reviewed.

1. **Election of Board**

Rick chaired the Nomination Committee with Pam. Rick reported the following board members will return for the 2nd year of a 2-year term:

* Rick Wierzbicki
* Kathleen M Stewart
* Shaffic M Fazal
* Barb Elms
* Yu-Ting Chen (Tina)
* Shuguang Wen (Aurora)
* Jeff Coombes

Rick introduced nominees for the 1st year of a 2-year term:

* [Pam](mailto:bruce@edgemont.ab.ca) Wilson
* [Joanne](mailto:elaine@edgemont.ab.ca) Nowak
* [Umar](mailto:rick@edgemont.ab.ca) Kukkadi
* Kieran Fitness

Pam thanked the directors who have retired: Bruce James, Scott Thompson, Elaine Scobie, Joanne Chornoboy, Vishal Dalal.

No nomination from the floor.

**Moved by Bill Kirk that the results of the 2023 election are accepted. Seconded by Kathleen Stewart. Carried.**

1. **Adjournment**

Having completed all the business on the agenda, Pam called for a motion to adjourn.

**Moved by Kathleen Stewart that the meeting be adjourned. Seconded by David Middleton.**

Time: 21:15 pm